

**GULF COAST WORKFORCE BOARD, INC.**  
**d/b/a CareerSource Gulf Coast**  
**Telephonic EXECUTIVE/FINANCE COMMITTEE**  
**April 23, 2021**

CareerSource Gulf Coast held a telephonic meeting with the Executive/Finance Committee on Friday, April 23, 2021 at 10:00 a.m. (CST).

Executive Committee members participating were Dr. Patricia Hardman, Ms. Elinor Mount-Simmons, Mr. Ted Mosteller and Ms. Christy Smith

CSGC staff attending: Mrs. Kimberly Bodine, Executive Director and Ms. Donna Stapleton

The purpose of the meeting was to review/take action on the following items:

- Approval to Accept Grantee/Sub-grantee agreement

Dr. Pat Hardman, Board Chair, called the meeting to order. A quorum was present.

Approval to Accept Grantee/Sub-grantee agreement

Mrs. Kim Bodine reviewed the Grantee/Sub-grantee agreement, pointing out a few changes. Overall, some of the changes were:

- Removal of the requirement for level 2 background screening
- Removal of the requirement to use E-Verify for promotions
- Removal of the restriction of use of funds to pay dues to the Florida Workforce Development Association
- Added clarifying language to the length of time information must be posted on the board's website
- Removal of the requirement for a board member to remove themselves from the room prior to a related party contract vote
- Added the requirement to submit an annual report, including IRS form 990
- Corrected tenses, typo errors and rewording

Dr. Hardman asked for a motion to approve the acceptance of the new Grantee/Sub-grantee agreement as presented.

**A motion was made by Mr. Ted Mosteller to approve the Acceptance of the new Grantee/Sub-grantee as presented by Mrs. Bodine. Ms. Christy Smith seconded, and the motion passed unanimously.**

Discussion on the date of the May Board meetings

Mrs. Bodine suggested May 25, 2021 as the date of the next Executive Committee meeting and General Board meeting and asked the Executive Committee to check their calendars. After a discussion, the date of the next Executive Committee and General Board meeting was decided to be Monday, May 24, 2021.

**Public Comments**

There were none.

**Adjournment**

There being no additional business for the Executive/Finance Committee, Dr. Hardman adjourned the meeting.