

APPLYING FOR REEMPLOYMENT ASSISTANCE

Reemployment Assistance, which is also known as unemployment compensation, provides temporary financial benefits to qualified individuals who are out of work through no fault of their own.

TIP Allow plenty of uninterrupted time for each step. Completing these steps BEFORE your layoff date will make the claim process easier and will allow you to file on time.

BEFORE LAYOFF DATE

COMPLETE WORK REGISTRATION PROCESS IN EMPLOY FLORIDA

- Visit <https://EmployFlorida.com> to get set up for the required work registration. This is a valuable resource that can assist you in securing employment and connect you with other resources.
- Provide your social security number, valid email address, and complete the Background Wizard.
- Create (or update) a resume through the Resume Builder tool.
- Ensure you have three references listed.

COMPLETE ID.ME PROCESS

- Verify your identity at <https://www.ID.me>.
- You must have photo ID, Social Security card, email address, and a smart phone with camera.
- Photo ID address, email address, and Social Security number must match your information in Employ Florida.
- If you don't have access to a smart phone, contact CareerSource Gulf Coast for assistance.

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY VERIFICATION PROCESS / CREATE CONNECT PROFILE

- Visit <https://FloridaJobs.org> and click "Claimants" in the upper right hand corner.
- If submitting a claim for the first time, select "Sign up now" under the Sign In button.
- A multi-factor authentication process is required that will require you to verify receipt of a code you receive by a valid email.
- You may NOT share an email address with any other claimant to protect your data and benefits.

AFTER LAYOFF DATE

INITIATE YOUR CLAIM

You will need the information listed in the sidebar for the required documents. Sign in to your CONNECT account at <https://FloridaJobs.org>.

CLAIM YOUR WEEKS

Every two weeks, you must claim your weeks. This will require you to enter your 10 job search contacts (5 for each week.)

REEMPLOYMENT ASSISTANCE RESOURCES FOR HELP

- Visit the CareerSource Gulf Coast Job Center, Monday through Friday, 8 am - 4 pm for assistance from our helpful staff.
- **RA Assistance exclusively for WestRock employees is available. To sign up, click here: <https://CareerSourceGulfCoastappt.as.me/>.**
- RA Resource Guides and Informational Videos: <https://bit.ly/3sHJfOa>
- Guide to Accessing Your RA account: <https://bit.ly/3NsyBmF>



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Solutions that work for you

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

In compliance with the Steven's Amendment, CareerSource Gulf Coast must provide percentages of the total cost of programs/projects financed with federal money and non-governmental sources as well as dollar amounts of the federal funds for projects and programs. You may find this information at careersourcegfc.com.

BEFORE YOU FILE

GATHER THESE REQUIRED DOCUMENTS & INFORMATION

- Social Security number
- Driver's License or State ID number
- Employment information for the last 18 months for each employer
- Employer identification number, also known as FEIN number, if available. This number can be found on your W2 or 1099 tax form.
- Employer name listed on your paystub, address, and phone number
- First and last day of work
- Gross earning (before taxes) covering the last 18 months
- Reason for job separation
- Union member: Union name, hall number, and phone number
- Non-Citizen: A copy of your Employment Authorization Document or your Alien Registration Number

CONTACT US

PRIORITY HOTLINE:

Text: (850) 866-3726

EMAIL

layoffhelp@careersourcegfc.com

BAY COUNTY

625 Hwy 231, Panama City, FL 32405
850.872.4340

GULF COUNTY

401 Peters St., Port St. Joe, FL 32456
850.730.1440

FRANKLIN COUNTY

1 Bay Ave., Apalachicola, FL 32320
850.338.6606

FIND A LOCATION NEAR YOU

<https://careersourceflorida.com/career-services/your-local-team/>

WEB

careersourcegfc.com

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