

GULF COAST WORKFORCE BOARD, INC.
d/b/a CareerSource Gulf Coast
Telephonic EXECUTIVE/FINANCE COMMITTEE
August 24, 2022

CareerSource Gulf Coast held a telephonic Executive/Finance Committee meeting on Wednesday, August 24, 2022 at 10:00 a.m. CST.

Executive Committee members participating by phone were: Dr. Pat Hardman, Ms. Elinor Mount-Simmons, Ms. Christy Smith and Mr. Ted Mosteller.

Also attending: Mrs. Kimberly Bodine, Executive Director; Mrs. Deb Blair, and Ms. Donna Stapleton

The purpose of the meeting was to review/take action on the following items:

- Local Workforce Service Plan – 2-year modification changes
- Approval of changes to insurance benefit premiums paid by the board

Dr. Pat Hardman, Board Chair, called the meeting to order at 10:00 a.m. A quorum was present.

➤ **Local Workforce Service Plan - 2-year modification changes**

Mrs. Bodine said that at the last board meeting on August 9, 2022, the board contingently approved the Local Workforce Services Plan, and that staff would only bring significant changes to the Executive Committee for approval until the next full board meeting. CareerSource Gulf Coast is staff to the board, the administrative entity, the fiscal agent and staff also provide career and training services in Franklin and Gulf Counties under approval of those county commissioners and with state approval. Furthermore, Gulf Coast State College (GCSC) is the subrecipient of funds as designated by the local elected officials and GCSC is also the One Stop Operator and the Youth Services Provider (competitively selected). The verbiage on Attachment F points out firewalls in place for the protection of the board, board staff and the college in their designated respective roles. Dr. Hardman said there are a lot of checks and balances in place to ensure transparency. Dr. Hardman asked for a motion to approve the plan as amended, with the additional language.

Mr. Ted Mosteller made a motion to approve the plan as amended, with the additional language. Ms. Christy Smith seconded, and the motion passed unanimously.

➤ **Approval of changes to insurance benefit premiums paid by the board**

Mrs. Deb Blair said that in the past, the insurance premiums have not been brought to the board, they were just part of the budget the board approved. However, Mrs. Blair said in the interest of transparency, she wanted to bring this year's increases to the board for review of staff insurance costs. She respectfully requested the approval to cover the same insurance costs as the college (employer of record for board staff) will for their employees, which is a 4.66% increase for board staff. She also indicated that past increases were 5.14% (PY 21-22) and 5.42% (PY 20-21). Dr. Pat Hardman asked for a motion to approve the changes to insurance benefit premiums paid by the board.

Ms. Elinor Mount-Simmons made a motion to approve the changes to the insurance benefit premiums paid by the board. Mr. Ted Mosteller seconded, and the motion passed unanimously.

Public Comments

There were none.

Adjournment

There being no additional business for the Executive/Finance Committee, Dr. Pat Hardman adjourned the meeting.