

**GULF COAST WORKFORCE BOARD, INC. d/b/a CareerSource Gulf Coast GENERAL MEETING
September 12, 2023**

CareerSource Gulf Coast held an in-person and Zoom meeting / General Meeting at 10:00 a.m. (CST) on Tuesday, September 12, 2023.

<u>Members Present:</u>		<u>Members NOT present:</u>
Ms. Elinor Mount-Simmons (V)	Dr. Pat Hardman (V)	David Hughes (V)
Mr. John Deegins	Mr. Joey Ginn	Alexis Underwood (V)
Mr. Derrick Henderson	Ms. Rebekah Vassar	
Mr. Ted Mosteller (V)	Mr. Andy Hicks	
Mr. Jim McKnight	Mr. Fred Croon (V)	
Mr. Christian Johnson	Dr. Cheryl Flax-Hyman	
Mrs. Becca Hardin	Mrs. Sheila Hauser (V)	

Also present were Commissioner Bill Dozier, Bay BOCC; Mrs. Renee Lee, Gulf Co School District, Mrs. Missy Lee, Florida Dept of Children and Families, Mrs. Gail Emerich, NCBA; Mrs. Deborah Carty, DBS; Mrs. Tameka Austin, DEO: CareerSource Gulf Coast board staff: Mrs. Kim Bodine, Executive Director, Mrs. Deb Blair, Mrs. Maria Goodwin, Ms. Janine Dexter, Mrs. Shannon Walding, Mrs. Angela McLane, Ms. Becky Samarripa, Mr. Corbett Hines, Ms. Donna Stapleton, Ms. Hilarie Pearson, and Ms. Lianna Sagins. Valentina Webb with Tabernacle of Faith Ministries was also present.

The purpose of the meeting was to review/take action on the following items:

- **Consent Agenda Approval**
 - **Approval to Accept New Funds for PY 2023-2024**
 - **Approval of Budget Mod 2 – PY 2023-2024**
 - **Approval of Prior Approval Transfer Request**
 - **Approval of 8/8/23 Executive Committee and General Board meeting minutes**
- **New Business**
 - **Reappointment of Fred Croon and Becca Hardin**
 - **Appointment of Alexis Underwood**
 - **GCSC Designee Dr. Cheryl Flax-Hyman**
 - **Regional Planning Areas – Authorization to be a planning region.**
- Old Business**
 - Marketing & Communication Report – through Aug. 2023
 - One Stop Services Report
 - Performance Reports
- Chair/Executive Director Report
- Public Comments

CALL TO ORDER: Ms. Elinor Mount-Simmons, Board Chair, called the meeting to order and confirmed there was a quorum present by attendee introductions.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Dr. Patricia Hardman gave the Invocation and led the Pledge of Allegiance.

Approval of Consent Agenda:

Ms. Elinor Mount-Simmons asked if there were any questions from the board regarding the Consent Agenda and asked if any member wanted to pull any item from the Consent Agenda for discussion. There being none, she asked for a motion to approve the Consent Agenda as presented and previously discussed and approved by the Executive/Finance Committee.

A motion was made by Mrs. Becca Hardin to approve the consent agenda as presented. Mr. Jim McKnight seconded, and the motion passed unanimously.

Ms. Elinor Mount-Simmons welcomed Mrs. Alexis Underwood as a new board Member. Mrs. Bodine Executive Director also welcomed Mr. Christian Johnson, who was attending from Port St. Joe, Florida as the owner of the Uptown Oyster Bar.

NEW BUSINESS:

Reappointment of Fred Croon and Becca Hardin

Mrs. Elinor Mount-Simmons asked the board to approve the reappointment of Mr. Fred Croon who represents the Organized Labor seat as the President of the Panama City Central Labor Union Chapter as well as the Northwest FI Central Labor Council, Charter and the reappointment of Mrs. Becca Hardin who represents the Bay County Economic Development Alliance and holds the Economic Development seat for Bay County.

A motion was made by Mr. Jim McKnight to approve the reappointments as presented. Mr. Christian Johnson seconded, and the motion passed unanimously.

Appointment of Alexis Underwood

Mrs. Elinor Mount-Simmons asked the board to approve the appointment of Mrs. Alexis Underwood who was appointed by the Bay BOCC on September 6, 2023, to a seat for union representation.

A motion was made by Mr. Fred Croon to approve the appointment as presented. Mrs. Becca Hardin seconded, and the motion passed unanimously.

GCSC Designee Dr. Cheryl Flax-Hyman

Mrs. Elinor Mount Simmons referred to a letter in the board agenda deck from Mr. Glen McDonald, President of Gulf Coast State College who requested that the board approve Dr. Cheryl Flax-Hyman as his designee.

A motion was made by Mr. Jim McKnight to approve Dr. Cheryl Flax-Hyman as the Designee for GCSC. Mrs. Becca Hardin seconded, and the motion passed unanimously.

Regional Planning Areas – Authorization to volunteer to become a planning region.

Mrs. Kim Bodine stated that four workforce regions (regions 1-4) have been aligned for several years. She stated that these boards have met at least three times annually, and share staff training, training providers and other resources naturally to come together to create a Regional Planning Area . Mrs. Bodine mentioned that next week there will be a new policy implemented at the state board meeting and asked for permission to volunteer our Workforce Region to join a regional planning area as appropriate indicating that the situation is somewhat fluid, but if it appeared that there was a benefit to volunteering to be an early implementer for regional planning, she would like approval to do so..

A motion was made by Mr. Jim McKnight to approve the Authorization as presented. Mr. Ted Mosteller seconded, and the motion passed unanimously.

Summer Program Review

Summer Programs were reviewed by Mrs. Valentina Webb and Ms. Lianna Sagins.

Mrs. Valentina Webb spoke on the program “Cola Girls Can Code Too”. Mrs. Webb stated that this program kicked off June 12, 2023 and ran for 6 weeks. She went on to detail the scope of the program which included 30 participants who learned an array of skills. The group consisted of girls aged 12-18 years old, learning leadership skills, manners, etiquette, and life in the workplace and of course computer and coding skills. Mrs. Webb said that this program recruits in the fall and will continue to have workshops one day a week throughout the year.

Ms. Lianna Sagins gave the board an overview of the Gulf County Summer Leadership Program. Ms. Sagins reported that the program lasted six weeks and this year’s registration total was 209 children, and approximately 130 children attended each day. Ms. Sagins

went on to report that approximately 2,776 lunches were served along with over 2,500 snacks. She also gave insight as to the type of activities the program consisted of, which included STEM classes, field trips, and a public safety day.

One-Stop Services Report

Maria Goodwin, Deputy Director, reviewed the One Stop Services report in the agenda packet and noted that for August 2023 there were 920 total one-stop visitors. Over the month the Centers provided 2,544 services and issued 444 job referrals. On the employer side, staff provided 992 services to 216 businesses in the region.

Performance Reports

Maria Goodwin provided an overview of program performance reports for July 2023. Corbett Hines displayed the performance reports on the screen for the board members. Mrs. Goodwin stated that July being the first month in 2023-2024 Program Year the numbers shown were mostly carry forward clients from the previous Program Year (2022-2023). Mrs. Goodwin reported the performance goals were adjusted to accommodate budget cuts and therefore the numbers of enrollments and outcomes were reduced accordingly.

Marketing Report

Mrs. Becky Samarripa, Communications Manager, reviewed social media data from the timeframe June 2023 through August 2023. Mrs. Samarripa highlighted the Marketing efforts, which included involvement in community events, hiring events in July and August, and resume and job search workshops in July. Mrs. Samarripa talked about the upcoming Homeless Veteran's Stand Down event and noted that it is in its 16th year of providing services, which include housing information, meals, clothing, and toiletries to the area's homeless Veterans.

GOOD OF THE ORDER

Articles to read are an attachment to the agenda packet.

OPPORTUNITY FOR PUBLIC COMMENT

No Public comment

ADJOURNMENT

There being no additional business, Ms. Elinor Mount-Simmons adjourned the meeting.