

**GULF COAST WORKFORCE BOARD, INC. d/b/a CareerSource Gulf Coast GENERAL MEETING
February 13, 2024**

CareerSource Gulf Coast held an in-person and Zoom meeting / General Meeting at 10:00 a.m. (CST) on Tuesday, February 13, 2024.

<u>Members Present:</u>		<u>Members NOT present:</u>	
Ms. Elinor Mount-Simmons (V)	Mr. David Hughes (V)	Mr. Joey Ginn (V)	Mr. Glen McDonald (V)
Dr. Pat Hardman (V)	Ms. Alexis Underwood (V)	Mrs. Sheila Hauser (V)	Mr. Jim McKnight (V)
Mr. Ted Mosteller (V)	Mrs. Rebekah Vassar (V)	Mrs. Alex Murphy (V)	Mrs. Becca Hardin (V)
Mr. John Deegins (V)	Mr. Fred Croon (V)	Mr. Derrick Henderson (V)	Mr. Christian Johnson (V)
			Mr. Aaron Little (V)

Also present were Commissioner Bill Dozier, Bay BOCC; Mr. Lonnie Saunders, FL COMM; Ms. Patti Suggs, GCSC; Ms. Deb Carty, Division of Blind Services; and CareerSource Gulf Coast board staff: Mrs. Kim Bodine, Executive Director, Mrs. Maria Goodwin, Ms. Janine Dexter, Mrs. Deb Blair, Mrs. Angela McLane, Ms. Becky Samarripa, Mr. Corbett Hines, and Ms. Donna Stapleton.

The purpose of the meeting was to review/take action on the following items:

- **Consent Agenda Approval**
 - **Approval to Accept New Funds for PY 2023-2024**
 - **Approval of Budget Mod 4 – PY 2023-2024**
 - **Approval of 11/14/2023 Executive Committee and General Board meeting minutes and the 12/18/2023 Executive Committee Minutes**
- **New Business**
 - **Revised Board Policy 25 – Self-Sufficiency Definitions**
- Old Business**
 - Marketing & Communication Report – Through January 2024
 - One Stop Services Report
 - Performance Reports
- Chair/Executive Director Report
- Public Comments

CALL TO ORDER: Ms. Elinor Mount-Simmons, Board Chair, called the meeting to order and confirmed there was a quorum present by attendee introductions.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Ms. Elinor Mount-Simmons gave the Invocation and led the Pledge of Allegiance.

Approval of Consent Agenda:

Ms. Elinor Mount-Simmons asked if there were any questions from the board regarding the Consent Agenda and asked if any member wanted to pull any item from the Consent Agenda for discussion. There being none, she asked for a motion to approve the Consent Agenda as presented and previously discussed and approved by the Executive/Finance Committee.

A motion was made by Mr. Fred Croon to approve the consent agenda as presented. Mrs. Rebekah Vassar seconded, and the motion passed unanimously.

NEW BUSINESS:

Approval of Revised Board Policy 25 – Self-Sufficiency Definitions

Mrs. Kim Bodine recommended tabling this item until the next board meeting or the next Executive Committee meeting to further research options as a basis for the Incumbent/Employed worker Self Sufficiency definition to ensure the policy contains the most up-to-date information as possible. Ms. Elinor Mount-Simmons asked for a motion to approve tabling this item as recommended by Mrs. Bodine.

A motion was made by Mr. Ted Mosteller to table the revision of BP 25 as recommended by Mrs. Bodine. Mr. John Deegins seconded, and the motion passed unanimously.

WIOA Adult Services Presentation

Mrs. Maria Goodwin provided an overview of the WIOA Adult and Dislocated Worker programs which included:

- ✓ What is WIOA?
- ✓ WIOA Core Programs
- ✓ Types of Services
- ✓ Training Services
- ✓ ITA and ETPL definitions
- ✓ Approved programs through Gulf Coast State College and Tom. P Haney Technical College
- ✓ Approved programs with other training providers
- ✓ WIOA Eligibility
- ✓ PY 22-23 Training Highlights
- ✓ PY 22-23 Performance Q4

The board members and attendees discussed items during the presentation, and all thoroughly enjoyed it.

Marketing and Communications Report

Mrs. Becky Samarripa reviewed the marketing highlights from November 2023 through January 2024. She reviewed in depth the number of community relation events in which CareerSource Gulf Coast participated including ongoing food pantry distributions in Gulf County and Tyndall AFB newcomer orientation. Mrs. Samarripa also discussed the graduation of sponsored students at Tom P. Haney Technical College and Gulf Coast State College. She spoke of promoting the 37th Annual Bay County Fair and veteran's services promotion in conjunction with CareerSource Florida as well as promotion of recruiting of employers for March's Job Fair & Career Expos for high schoolers at Port St. Joe High School and Wewahitchka High School and the Able Trust High School High Tech program activities. She indicated CSGC publicized the State resources available to business and workers affected by the January tornado and severe weather. Mrs. Samarripa said that there were 817 attendees for the 37th Annual Job Fair with over 65 employees attending. She continued with 300 jobseekers pre-registered for the job fair and 144 were from the military community.

Mrs. Samarripa reviewed the hiring events for the past three months and free workshops for job seekers and employers.

One-Stop Services Report

Mrs. Maria Goodwin reviewed the One Stop Services Report for January which included a total of 1,133 total one-stop visitors, provided 1,909 services and issued 505 job referrals. On the employer side, staff provided 816 services to 189 businesses in the region.

Performance Reports

Mrs. Maria Goodwin reviewed the WIOA performance report through January 2024, which shows there were 57 adult enrollments, with 21 entered employment/positive outcomes, with an average wage at placement of \$23.93. The placement rate for adults was 100%, with measurable skills gain of 72.31% and the credential attainment rate was 100%. On the youth side, there were 18 enrollments with 17 entered employment/positive outcomes, with an average wage at placement of \$16.51. The placement rate for youth was 100%. She continued with the WT/SNAP report through December of 2023 which showed 3 active WT customers and 3 active SNAP customers, with a total served YTD of 32 for WT and 36 for SNAP customers. Mrs. Goodwin also reviewed the WIOA special grants which are Get There Fast Adult, Get There Faster Vets, Get There Faster Youth, Rural Initiative and Opioid Recovery.

EXECUTIVE DIRECTOR REPORT

Mrs. Bodine said that we are in audit/monitoring season to include the USDOL/Office of the Inspector General audit of Hurricane Michael funds, CSGC independent audit which she said was going very smoothly, and the fiscal and programmatic monitoring from Florida Commerce, which starts on April 22nd.

She spoke about the regional planning area; all required signatures have been secured for the regional planning agreement in Regions 1-4. She said this document will be on the agenda for the state board meeting on February 28, 2024.

Mrs. Bodine also said that she and staff are moving forward with the writing of the duPont grants for Gulf County for the summer program and the Community Resource Center.

The High School/High Tech program in Gulf County is going very well. Kudos to Mrs. Lianna Sagins and Ms. Kodi Linton for really working that program.

Ms. Elinor Mount-Simmons said that staff is doing an awesome job in all their endeavors. She thanked staff for all of their hard work in Bay, Gulf and Franklin counties. She also spoke about the 21st H-Cola African American history festival in Apalachicola for the upcoming weekend and invited all for this three day event.

GOOD OF THE ORDER

Articles to read are an attachment to the agenda packet.

OPPORTUNITY FOR PUBLIC COMMENT

Chair Mount-Simmons invited public comment. No Public comment

ADJOURNMENT

There being no additional business, Ms. Elinor Mount-Simmons adjourned the meeting.