

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Agenda
Thursday, March 4, 2021
NBH Media Center
4:00 p.m.

Attending: Mr. Jon McFatter, Mr. Waylon Thompson, Mrs. Joyce Wilson, Mrs. Sandy Porter, Ms. Jennifer McCabe, Dr. Jeremy Hatcher

Absent: Mrs. Tiffany Ennis, Mr. Robert Fleming

Others attending: Mr. Larry Bolinger, Mr. Mike Burke

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Waylon Thompson
- IV. Approval of Agenda** – Mr. Thompson made a motion to approve the agenda as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** –02/04/2021, 02/22/2021 – Dr. Hatcher made a motion to approve the minutes as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- VI. Recognition of Military Child Month recipients**
- VII. Action Items**
 - A. Approval of HS virtual day for national SAT (Bolinger) – March 24th is the date. Dr. Hatcher made a motion to approve the HS virtual day for national SAT as requested. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval for HS band trip to Chicago St. Patrick’s Day parade March 2022 (Mr. Bell) – Mr. Bell gave details regarding the invitation and trip. Mrs. Porter made a motion to approve the HS band trip to Chicago for March of 2022. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
 - C. Approval for NBH softball handrails (Adams/Elmore) – Mr. Bolinger noted this was something needed for safety and required by the City of Lynn Haven. Mrs. Wilson made a motion to approve the installation of sidewalk handrails at the NBH softball field as presented in the amount of \$32,665. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
 - D. Approval of GAC restoration contract Amendment #7 (Adams/Elmore) – This amendment is in the amount of \$535,512.75 with an authorization for Mr. Elmore to verify amounts before proceeding. It includes work on the storm drains and covered walkways lights at the Bay Haven campus, along with North Bay Haven campus HVAC systems and tennis court lights. It also includes the pedestrian crosswalk signal at the NBH campus as well, but it is noted there is a possibility this may not be covered by insurance or FEMA funds. Dr. Hatcher made a motion to approve Amendment #7 to the GAC restoration contract as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.

- E. Approval of DAG Architect contract and fee (Burke/Adams) – Mr. Burke stated negotiations with DAG for the marine science/admin building at the NBH campus were complete and he was in the process of preparing an AIA contract in the amount of \$275,000. Mrs. Porter made a motion to approve the contract and fee as presented and give the president the authority to sign the agreement. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
- F. Approval to advertise for construction manager for the Marine Science/Admin Bldg (Adams/Elmore) – Mr. Bolinger explained the desire to do an RFP for a construction manager for the marine science/admin building. The intention is to bring a slate for selection to the next meeting. Mr. Thompson made a motion to approve the advertisement and publication of an RFP for construction manager as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- G. Approval for advertisement BHCA, Inc. Component Unit Purchasing Policy for Extraordinary Items (Adams) – Dr. Hatcher inquired if the policy had been reviewed by the board attorney and was answered in the affirmative. Dr. Hatcher made a motion to approve the advertisement of this policy as presented. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.

VIII. Informational Items

- A. School updates – Mr. Stephenson spoke briefly about events on the Bay Haven campus as well as some upcoming dates of importance. He also spoke about he and faculty working on strategic long-term planning. Mr. Bolinger gave a few updates regarding the NBH campus.
- B. Response to Auditor General findings (Adams) – The board had been previously sent information regarding the auditor general finding, which is a recurrent finding each year due to shortage of manpower in the accounting and finance. A narrative and explanation of this finding is included with these minutes.

IX. Announcements

- A. The next agenda meeting will be Tuesday, March 30th at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. The next Board meeting will be held **Thursday, April 8th** at 4:00 p.m. at the NBH Media Center.
- C. The K-8 lotteries will take place on Friday, March 12th. Due to concerns related to COVID, only the auditor, the Compliance officer and the wait list managers will be present. All parents will receive notification emails later that evening.

X. Public Comments – Mr. Bolinger mentioned the kindness of Janet, the store manager of Zoghby's uniforms and the generosity of their company.

XI. Board Comments – Mrs. Wilson inquired about the plumbing at the NBH campus. Mr. Bolinger gave a brief narrative regarding this. A question was asked if there were going to be interviews completed soon for the athletic director position. Mr. Bolinger stated the committee was in the process of narrowing down the list of candidates and that interviews were scheduled to begin March 22nd. Mrs. Porter asked if there had been any information regarding Senate Bill 86

dealing a change in Bright Futures. Mr. Bolinger stated this would be something on which there would be follow up.

XII. Adjournment – 5:26 p.m.