

**Bay Haven Charter Academy, Inc.**  
**Board of Directors Meeting Minutes**  
**Thursday, June 3, 2021**  
**NBH Media Center**  
**4:00 p.m.**

**Attending: Mr. Jon McFatter, Mr. Waylon Thompson, Mrs. Tiffany Ennis, Dr. Jeremy Hatcher, Mr. Mark Hayes, Mrs. Joyce Wilson, Mr. Robert Fleming**

**Absent: Mrs. Sandy Porter, Ms. Jennifer McCabe**

**Others attending: Mr. Larry Bolinger, Mr. Mike Burke**

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Waylon Thompson
- IV. Approval of Agenda** – There was a request to add one item to the agenda which will be placed at item VII (G). Dr. Hatcher made a motion to approve the agenda with the addition. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 05/06/2021, 05/07/2021 – Mr. Thompson made a motion to approve the minutes of the two meetings as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- VI. Request by Attorney for Attorney-Client (Executive) Session for Pending Litigation** – Mr. Burke made the request for Executive Session for the purposes of discussing pending litigation. A letter, dated May 26, 2021, was sent by Burke & Blue to all Board members requesting this Executive Session.
- VII. Action Items**
  - A. Approval for reclassification of front office clerk at NBH Middle/High from 10-month to 12-month – Mr. Bolinger spoke about the rationale for the request stating that a regular employee needed to be in this position, rather than just a student, to answer questions from parents and assist with registration. Mr. Fleming made a motion to approve the reclassification of one clerk from 10-month to 12-month for NBH Middle/High. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
  - B. Approval to advertise for bid for BHCA PE Pavillion pending approval of the escrow amount by Bay District School Board to be voted on June 8<sup>th</sup> – Mr. Bolinger requested tentative approval of advertisement to bid for this pavilion pending BDS approval of the project on June 8<sup>th</sup>. In addition, Mr. Bolinger requests approval for Panhandle Engineering to start the bidding process as construction manager. Dr. Hatcher made a motion to approve the project tentative to BDS approval as well as approval of the contract with Panhandle Engineering. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
  - C. Approval to advertise for bid for NBH Athletic Field restroom facilities – The CFO, Mr. Forehand and Mr. Burke explained the project and the history of it. Mr. Thompson made a motion to approve entering negotiations with BCL to build the restroom

facilities at the NBH athletic fields for a cost NTE \$145K, pending no other response from the other vendors changing the status of BCL being the lowest bidder, and authorizing the President to sign the contract once approved by the Board attorney. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.

- D. Approval for installation of NBH scoreboard – Mr. Thompson asked some questions regarding whether the contract included the wiring, parts, and such to provide electricity and make the scoreboard fully functional. Mr. Elmore stated the contractor is to receive, install and train. Someone on our staff would have to make sure it is fully functional. Mr. Thompson made a motion to approve installation. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.
- E. Approval for new paraprofessional placement schedule – Mrs. Adams explained the rationale for the new placement schedule which would become effective 7/1/2021. Mr. Thompson made a motion to approve the placement schedule as presented. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.
- F. Approval for new attached hourly placement schedule – Mrs. Adams explained some disparities between our schedules and BDS and that Haven always tries to be on par with BDS or above. She explained some of the hourly schedules have not been updated in the last couple of years. This update would be effective as of 7/1/2021. Mr. Fleming made a motion to approve the placement schedule as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- G. Approval for extension of disaster recovery contract with Hagerty consulting for a year – Mrs. Wilson made a motion to approve the extension of the Hagerty contract to March of 2022. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.

#### **VIII. Informational Items**

- A. School updates – Mr. Bolinger introduced Mrs. Crum who is giving the report for Bay Haven. She talked about the festivities at the end of the school year. Summer programs are active on the campus and summer school is to open on Monday. Mrs. Gibbens, sharing for Mr. McLaughlin, expressed thanks for board members being at the graduation ceremony. She announced all K-11 did “in-person” awards. She stated administration was awaiting state testing data to determine elements of the school improvement plan.
- B. Discussion for date for Elizabeth Scotti Haney Learning Commons dedication – It was discussed and decided to wait until the fall for this event. Mr. Bolinger is to contact Mrs. Haney regarding a date.
- C. Neola update – The by-laws section is with the attorney. The administration and instructional sections have been updated and will be sent to the CEO and principals along with the Program section for review and additional updates.

#### **IX. Announcements**

- A. The next agenda meeting will be Thursday, June 24th at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.

B. The next Board meeting will be held Thursday, July 1<sup>st</sup> at 4:00 p.m. at the NBH Media Center.

- X. **Public Comments** – None.
- XI. **Board Comments** - A question was asked regarding when our new Athletic Director officially start and be at meetings. Mr. Bolinger stated he would be here for the July meeting, should be on duty by July 15 and will be a regular part of the agenda. There was some concern expressed about athletic contracts, need for a better system, and expectations. Mr. Bolinger stated he, the AD, and Mr. McLaughlin have an athletic handbook ready to go and it would be presented for approval in July.  
5:02 p.m. – ended open meeting
- XII. **Attorney-Client (Executive) Session** – Mr. Burke made the formal announcement for executive session. In that session will be board members, Ryan Hobbs by phone potentially, Mr. Bolinger possibly if needed, Mr. Burke, and a court reporter.
- XIII. **Termination of Attorney-Client (Executive) Session and Reopening of Open Meeting** - 5:20 p.m. Mr. Fleming made a motion to accept the settlement proposed. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
- XIV. **Adjournment** – 5:22 p.m.