

**Bay Haven Charter Academy, Inc.**  
**Board of Directors Meeting Agenda**  
**Thursday, October 7, 2021**  
**NBH Media Center**  
**4:00 p.m.**

**Attending: Mr. Jon McFatter, Mrs. Joyce Wilson, Mrs. Sandy Porter, Mr. Robert Fleming, Mr. Waylon Thompson, Mrs. Tiffany Ennis, Mr. Mark Hayes, Ms. Jennifer McCabe**

**Absent: Dr. Jeremy Hatcher**

**Others attending: Mr. Larry Bolinger, Mr. Mike Burke**

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Waylon Thompson
- IV. Approval of Agenda** – It is requested that Item VIII (A) School Updates be moved to after Item VI – Student Recognitions since it is Homecoming week, and the administrators have events to attend. Mr. Burke had requested to move the Executive Session to the November 4<sup>th</sup> meeting and had requested that the Covid resolution item tabled from last month’s meeting be removed from the agenda after conferring with Dr. Hatcher which is why those two items were not on the agenda this month. Mr. Thompson made a motion to approve the agenda as amended. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 09/02/2021 – Mrs. Wilson made a motion to approve the minutes for 09/02/2021 as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- VI. Student Recognitions**
- VII. Action Items**
  - A. Approval of Haven Out of Field Report – Fall 2021-2022 – Mr. Thompson made a motion to approve the Fall Out of Field Report as presented. Mr. Hayes seconded the motion. All in favor, no further discussion, motion carries.
  - B. Approval of Teacher Salary Increase Implementation Plan 21-22 – Mr. Thompson made a motion to approve the plan as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
  - C. Approval for advertisement of Employee Use of Haven Assets Policy - Mr. Fleming made a motion to approve the policy for advertisement. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
  - D. Approval for advertisement of BHCA, Inc. Disposal of Surplus Property Policy (capitalized assets, greater than \$750 per item purchase price) – Mrs. Porter made a motion to approve the policy for advertisement. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
  - E. Approval of Contract with BCL Proposal for Bay Haven Facility Repair – Mr. Fleming made a motion to approve the BCL proposal and to give the chairman authority to sign the contract so long as the CEO, CFO and counsel approve the contract. The contract

will be in the amount of a little over \$40K. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.

- F. Approval for advertisement - Covid Leave Policy as of 10/01/2021 – A few questions were asked regarding the policy. Ms. McCabe made a motion to approve the policy for advertisement. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- G. Approval of Florida Consortium of Public Charter Schools Evaluation System – Mr. Fleming made a motion to approve the evaluation system. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- H. Approval for advertisement of the North Bay Haven Charter Career Academy Good Cause Policy – After some discussion and clarification, Mr. Fleming made a motion to approve the advertisement of the policy with the amendment of removing the “20 calendar days” from section A and B and having no deadline or timeline. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
- I. Approval of Purchase Agreement with FLDOT for Parcel 701 on Hwy 390 – Mr. Burke recommends approval of this. Mr. Hayes made a motion to approve the purchase agreement. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- J. Ratification of Emergency Purchase of Water Heater for NBH Middle/High – Mr. Fleming made a motion to ratify the purchase. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.

**VIII. Informational Items**

- A. School updates – Mr. Stephenson and Mr. McLaughlin gave updates regarding activities at each campus.

**IX. Announcements**

- A. The next agenda meeting will be Thursday, October 28<sup>th</sup> at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, November 4<sup>th</sup> at 4:00 p.m. at the NBH Media Center.

**X. Public Comments**

- XI. Board Comments** – In response to a question, it was announced that Neola would be sending representatives November 8<sup>th</sup> to go through the policy work done to this point. Mrs. Porter asked for BH PTSP to be reminded that minutes should be included in the Board packet monthly. Mr. Fleming stated he is hoping to have a facilities committee meeting within the next couple of months. Ms. McCabe, regarding facilities, stated one of her passions is energy conservation and would like to see some efforts to conserve energy on the campuses. Mr. Bolinger iterated Gulf Power is scheduled to bring in a team to the BH campus on Tuesday, October 12<sup>th</sup> when the students are not there, and the NBH campus on December 2<sup>nd</sup>. Mr. Spivey and Mr. Gant will bring their recommendations back to administration.

- XII. Adjournment** – 6:05 p.m.