

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, June 2, 2022
NBH Media Center
4:00 p.m.

Attending: Mr. Jon McFatter, Mr. Mark Hayes, Ms. Jennifer McCabe, Mrs. Tiffany Ennis, Mr. Waylon Thompson, Mr. Tim Parker, Mrs. Sandy Porter, Mrs. Joyce Wilson, Dr. Jeremy Hatcher

Others attending: Mr. Larry Bolinger, Mr. Mike Burke

- I. **Call to Order** – 4:00 p.m.
- II. **Pledge of Allegiance** – Mr. Jon McFatter
- III. **Prayer** – Mr. Jon McFatter
- IV. **Approval of Agenda** – Mr. Bolinger requested that item VII (A) be moved to the July meeting since Mr. Gant cannot be here this afternoon. Mr. McFatter asked to move Public Comments and Board Comments to items IX and X before the Executive Session. Mr. Thompson made a motion to approve agenda as amended. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries. It was noticed that Item VII (G) – regarding an advanced degree stipend was on the agenda sent to the Board ahead of the meeting but was not on the agenda in the printed Board Packet today. Dr. Hatcher made a motion to add Item VII (G) to the agenda already approved. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
- V. **Approval of Minutes** – 05/05/2022 – Mr. Thompson made a motion to approve the minutes as presented. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
- VI. **Student Recognitions** - None
- VII. **Action/Informational Items**
 - A. Approval of Dismissals from NBH – This item is moved to July meeting.
 - B. Approval of NBH Elementary Playground Resurfacing – A presentation of the playground proposal was given by Mrs. Gibbens and Mrs. Parker, PTSP President. The recommendation is the vendor quote for \$174,000 which represents surfacing under the turf as well as the artificial turf for the entire area under the playground. The vendor can begin work on Monday and can be finished in two weeks. PTSP and the Foundation are contributing \$54,000 to the project and NBH Elementary will pay \$120,000. Mr. Thompson requested information on the warranty. Mrs. Parker stated she would contact the vendor regarding the warranty details. Mr. Parker made a motion to approve Southern Greens as the vendor for this project at \$174,000. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - C. Approval of NBH Middle/High Parking Lot Resurfacing – Mr. Bolinger recommended Roberts and Roberts for this project at \$26,500. After some questions and discussion, Mrs. Ennis made a motion to accept the Roberts and Roberts quote to do the parking lot. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
 - D. Approval of BH Middle School Flooring Project – Mr. Spivey made a presentation regarding the flooring project. The proposal is to do Building 4 as soon as possible for \$104,000. It will be completed in two phases with Phase 1 costing approximately \$66,000 paid out of this fiscal year, and the remaining \$39,000 coming out of next fiscal

year. After some questions regarding other quotes and discussion, it was decided there was not enough information for a motion. Mr. Spivey stated he would get other quotes and the CFO asked that a special meeting be scheduled so part of the cost could be included in this fiscal year.

- E. Approval of SRO Contract – Mr. Bolinger requested this be moved to the July meeting.
- F. Approval of SRD Contract – Mr. Bolinger presented the contract for two SRDs for NBH at \$156,000 for the days the students are in session. After discussion, Mr. Thompson made a motion to approve the contract as presented. Mr. Parker seconded the motion. After more questions and discussion, all were in favor, no further discussion, motion carries.
- G. Approval of an advanced degree stipend for employees on Placement Schedule 1 or Placement Schedule 2 and approval of a 3% premium for personnel who possess an advanced degree who are on Placement Schedule 3. The CFO explained the stipend proposal and that it was in response to Cognia’s report about a strategic plan to retain staff and invest in human capital. Mrs. Wilson made a motion to approve as presented. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
- H. Approval of Revisions to Athletic and Academic Stipends – There were a few items that were requested to be added to the Athletic and Academic Stipend list. Mrs. Porter made a motion to approve the revisions as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- I. Approval of Administrative Restructuring Plan – Mr. Bolinger presented the Administrative Restructuring plan and the reasoning behind it. The plan adds one position. He explained the need to move swiftly and that he wanted to put people in these positions as interim because of the long timeline in advertising and interviewing for position. Some questions were asked. The CFO added that the increase in cost would be approximately \$44,000. Mr. Bolinger stated there would be some shuffling of positions and he had spoken with each person. Mr. Thompson made a motion to approve the plan as presented. Mr. Hayes seconded the motion. All in favor, no further discussion, motion carries.

VIII. Informational Items

- A. School Safety Updates – Mr. Bolinger mentioned training that had been completed and security updates. There were questions and discussion. Mrs. Porter and Mrs. Wilson inquired about the fire drills, safety drills and other drills and if the schools were doing those. Mr. Bolinger stated the drills were happening and Mr. Spivey stated they must do ten fire drills and ten active assailant, one hazard drill, one tornado and one hazard drill. He stated not every building is done every time. They may only do one building. Mr. Bolinger stated he will follow up to be sure. There was discussion regarding fencing and gates. Mr. Bolinger stated that a vulnerability assessment would be given at the July meeting.
- B. Joint Representation Agreement – Mr. Danzey has met with Mr. Husfelt for ongoing discussions. There should be a report in July.
- C. Board Responsibilities – Mr. McFatter spoke about the two surveys which had a lot of sensitive information which had to be put together in a form for members. With graduation and Mr. Bolinger out of town for a few days, it took some time to get everything to the board. He stated Mr. Bolinger’s administrative restructuring plan was something he supported. He spoke about charter schools becoming very competitive

and with the new FSU school opening there will be more competition. He mentioned the board responsibility of making policy and how there needed to be a higher level of accountability. Mr. McFatter stated he would be more involved with Mr. Bolinger to make sure the accountability piece is taken to a higher level

- IX. Public Comments** - Nika Parker stated she had information on the warranty of the playground surface. It has a 15-year manufacturing warranty including exposure to sunlight. She addressed Mr. McFatter and thank him for what he had just said. She stated, as NBH PTSP president, she was excited to see changes and agreed that our charter schools should be on top.
- X. Board Comments** – Mr. Parker commended Mrs. Paige who is retiring this year. Mrs. Porter stated the board needed to think about where we see these schools in five years. Mrs. Wilson thanked Mr. McFatter for transparency and stated he had the board’s full trust. She mentioned the FSA scores and thanked everyone for their hard work and commitment. Regarding the surveys, she stated they should be done yearly at least, for parents and staff.
- XI. Request by Attorney for Attorney-Client (Executive) Session for Pending Litigation** – Mr. Burke made the request for Executive Session for the purposes of discussing pending litigation. A letter, dated May 25, 2022, was sent by Burke & Blue to all Board members requesting this Executive Session.
- XII. Attorney-Client (Executive) Session** – Mr. Burke made the formal announcement for executive session at 6:05 p.m. In that session will be board members, Mr. Bolinger possibly if needed, Mr. Burke, and a court reporter. Executive Session began at 6:12 p.m.
- XIII. Termination of Attorney-Client (Executive) Session and Reopening of Open Meeting** – 6:32 p.m. Mr. Thompson made a motion to permit Mr. Burke to voluntarily dismiss appeal with prejudice in the Cotton Case. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- XIV. Announcements**
 - A. The next agenda meeting will be Thursday, June 30th at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
 - B. The next Board meeting will be held Thursday, July 14th at 4:00 p.m. at the NBH Media Center.
- XV. Adjournment** – 6:34 p.m.