



**BAY HAVEN CHARTER ACADEMY, INC.**  
**2501 Hawks Landing Blvd.**  
**Panama City, FL 32405**  
**850-248-3500**



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## Request for Quote for Construction of a 40'x60'x14' Pole Barn at North Bay Haven Softball Complex

The contractor agrees to provide all labor and materials to construct a 40'x60'x14' pole barn with 6 lights to cover batting cages. The facility is to be similar to the one located at the baseball complex.

Quote: \_\_\_\_\_

The contractor providing the quote agrees to the following conditions:

- To provide a set of drawings and specifications signed by a registered Florida architect or engineer that meets the Florida Building Code and the City of Lynn Haven requirements. Costs of these documents are to be included in the quote.
- To comply with all Federal, State, and local laws.
- To carry \$1,000,000 liability insurance. Attach proof of coverage to quote.
- To obtain a construction permit from the City of Lynn Haven. BHCA, Inc. is exempt from paying permit fees but must pay a reasonable amount for plan review, and these costs must be included in the firm's quote.
- The firm must complete the project 60 days from the date of notice to proceed.
- The firm agrees not to add additional costs to the project without written approval from BHCA, Inc.
- The pole barn building kit may be ordered through the Bay Haven Charter Academy, Inc, Direct Materials Purchasing Program.
- Payment will be made monthly based on work completed to date, less 10% retainage. Final payment will be made once the project is complete, including cleanup. The final pay request must contain the Certificate of Occupancy from the City of Lynn Haven.
- The quote must be signed by a member of the firm authorized to conduct business.
- The quote is to be mailed or hand-delivered to Laura Adams at 2501 Hawks Landing Blvd. Panama City, FL 32405 by 1 pm October 3, 2022. The envelope must be marked "Secured Quote NBH Softball Complex."
- Quotes will be opened at 1 pm, and the public is invited.

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Signature of person authorized to do business

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Date