

**Bay Haven Charter Academy, Inc.**  
**Board of Directors Meeting Agenda**  
**Thursday, October 17, 2023**  
**NBH Media Center**  
**12:00 p.m.**

**Attending: Mr. Jon McFatter, Ms. Jennifer McCabe, Mrs. Sandy Porter, Mrs. Joyce Wilson, Mr. Lance Marrano, Mrs. Tiffany Ennis**

**Absent: Mr. Waylon Thompson, Mr. Daniel Brewer, Mr. Tim Parker**

**Others present: Mr. Larry Bolinger, Mr. Mike Burke**

- I. Call to Order** – 12:00 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Jon McFatter
- IV. Approval of Agenda** – Mr. Marrano made a motion to approve the agenda as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- V. Action Items**
  - A. Approval of revised Chief Educational Officer Job Description – Mrs. Wilson made a motion to approve the revised job description as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
  - B. Approval of Disposition of Property – NBH – Mrs. Porter made a motion to approve the disposition as property from NBH as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
  - C. Approval of revised Raise Plan for Non-Instructional Employees – Mrs. Ennis made a motion to approve the revised plan as presented. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
  - D. Authorization for the CFO to Open an MMA Account with Sunflower Bank – Mrs. Wilson made a motion to authorize the CFO to open an MMA account with Sunflower Bank. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.
  - E. Approval of Retention of Chamberlain, Hrdlicka, White, Williams and Autry to Address IRS Regarding COVID Leave Credits – Mrs. Ennis made a motion to approve the retention of Chamberlain, Hrdlicka, Williams and Autry as presented. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
- VI. Informational Items**
- VII. Announcements**
  - A. The next agenda meeting will be Thursday, October 26<sup>th</sup> at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
  - B. The next Board meeting will be held Thursday, November 2<sup>nd</sup> at 4:00 p.m. at the NBH Media Center.
- VIII. Public Comments** – None.
- IX. Board Comments** – Mrs. Ennis thanked the culinary students for the delicious meal provided. Ms. McCabe asked about a section of fencing on the elementary side and Mr. Bolinger stated he would check on it. Mrs. Porter asked about student parking. Mr. Bolinger stated that the administration was already working on this. Mrs. Wilson thanked Mr. Bolinger and the administration for working on the parking issue. She also stated she would like to talk about

getting possible interview dates for the CEO interviews with holidays coming up in just a few weeks. Mr. McFatter stated he had planned to address that. Now that the change in the job description has been approved, Mrs. Adams will send that out to current applicants and will repost the job. He asked for board members to look at applicants you have and any that come in the next couple of weeks for potential interviews. Some questions were asked of Mr. Burke and answered. Mrs. Porter made a motion for the board to provide a short list of those to be interviewed to Mrs. Adams, Ms. Maddox and Mr. Burke by Wednesday, November 1<sup>st</sup>, with the board making the decision at the November 2<sup>nd</sup> meeting when to set up interviews prior to the Thanksgiving holidays and with whom. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.

**X. Adjournment - 12:44 p.m.**