

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, May 2, 2024
NBH Media Center
4:00 p.m.

Attending: Ms. Jennifer McCabe, Mr. Daniel Brewer, Mrs. Tiffany Ennis, Mr. Waylon Thompson, Mr. Tim Parker, Mrs. Sandy Porter, Mrs. Joyce Wilson, Mr. Lance Marrano

Others attending: Mr. Nelson Stephenson, Mr. Mike Burke

- I. Call to Order** – 4:00 p.m. in the NBH Gymnasium
- II. Pledge of Allegiance** – Mrs. Ennis
- III. Prayer** – Mr. Marrano
- IV. Approval of Agenda** – Mrs. Ennis asked for two changes on the agenda: to remove action item E – Approve NBH Dismissals and to move Public Comments to item VII after Student Recognitions. Mr. Thompson made a motion to approve the agenda with changes. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 04/04/2024 – Mr. Parker made a motion to approve the minutes as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- VI. Student Recognitions** – After the student recognitions, the meeting recessed at 4:30 p.m. The meeting reopened at 4:40 p.m. in the NBH Media Center.
- VII. Public Comments** – The following people addressed the board concerning football: Landon Summers, Doyle Hill, Ron Rogers, Charity Pongratz, Gordy Pongratz, and Matt Devos. Amanda Lewis also addressed the board. After “Public Comments”, the board recessed at 4:57 p.m. and reconvened at 5:05 p.m.
- VIII. Action Items**
 - A.** Approval of changes to Policies 141, 144 and 163 regarding the number of board members (previously advertised) – Mrs. Porter made a motion to leave the number of board members the same, at nine (9). Mr. Parker seconded the motion. After some discussion, all were in favor, with exception of Mr. Thompson and Mrs. Wilson who voted nay. No further discussion, motion carries.
 - B.** Approval of Reclassification of AP position and Principal position – Mr. Stephenson presented the information on this item. After a few questions and answers, Mr. Thompson made a motion to approve the reclassification. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
 - C.** Approval of Coordinator of Operations, Facilities and Safety position – Mr. Stephenson presented the information on this item. Mr. Parker made a motion to approve the position. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries. Because of the approval of this position, the organization chart also changes. Mr. Marrano made a motion to change the organizational chart to the proposed one in the board packet including the new position just approved. Mr. Brewer seconded the motion. All in favor, no further discussion, motion carries.
 - D.** Approval of Updated Data Verification and Compliance Specialist Job Description – Mrs. Wilson presented the information on this item. She worked closely with Caleb Hemmerlein, our HR consultant. Mr. Parker made a motion to approve the updated job

description as presented. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.

~~E. Approval NBH Dismissals (removed from the agenda)~~

F. Board Elections – Mrs. Scotti Haney and Mr. Bob Amin were newly elected members of the board. All incumbents running were re-elected. Mr. Thompson made a motion to approve the election slate results. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries. Officers will be elected at the June meeting.

IX. Informational Items

A. School updates

X. Announcements

A. The next agenda meeting will be Thursday, May 30th at 3:30 p.m. Please get any items for discussion to Mrs. Ennis or Ms. Maddox by that time.

B. The next Board meeting will be held Thursday, June 6th at 4:00 p.m. at the NBH Media Center.

XI. Board Comments – Mrs. Ennis thanked Mrs. Porter for her years of service to the BHCA, Inc. Board. Mrs. Porter thanked everyone and stated she is excited to see what Mr. Stephenson is doing. Mr. Thompson thanked Mrs. Porter. Mr. Parker thanked Mrs. Porter for welcoming him when he became a new board member, for her perseverance, and counsel. Mrs. Wilson also thanked Mrs. Porter for her service. She announced teacher appreciation week next week. She also thanked the Athletic Director for taking care of things, and doing what needs to be done. She expressed thanks to Mr. Stephenson. Mrs. Wilson also expressed appreciation for Nika Parker, for her years of service on NBH PTSP. Finally, she thanked all who applied to the board and encouraged them to apply next year. Mr. Marrano thanked the Athletic Director, stating that we hold our students to high expectations, and appreciated him modeling that out. He thanked Mrs. Porter for helping to show new members the ropes. Mr. Brewer thanked Mrs. Porter and stated he had learned so much from her. He expressed appreciation to Mr. Stephenson for the communication, being very open, anticipating questions, and holding the policies in place. Ms. McCabe stated she would miss Mrs. Porter and thanked her for her service. She welcomed the new members.

XII. Adjournment – 6:00 p.m.